



CAREER OPPORTUNITY Bi-lingual CAT Case Manager

If you want to join a hard-working team that shares a commitment to the provision of intensive and comprehensive services to support youth in Escondido, consider joining the Community Assessment Team (CAT). Apply for the Community Assessment Team (CAT) Bilingual Case Manager-Escondido position. Responsible for keeping with agency and regional program goals, objectives, mission, and style and provided within a team.

POSITION:	CAT Bilingual Case Manager	EMPLOYMENT STATUS:	Full time Non Exempt
REPORTS TO:	CAT Program Manager	COMPENSATION:	\$20.00 per hour/10 paid holidays/flexible medical spending account

RESPONSIBILITIES: Under the supervision of the CAT Program Manager, the Case Manager is responsible for providing services to COMPACT Youth Prevention and Intervention clients and the community. Services will be in keeping with agency goals, objectives, mission, and style and provided within a team framework. Associates are responsible for working with the team in developing team goals and objectives and in meeting those goals and objectives, including but not limited to:

DUTIES:

- Complete comprehensive family-based assessments for identified youth, including the Family Wellbeing Assessment and the Strengths & Difficulties Questionnaire.
- Develop strength-based, individualized family treatment plans including goals and objectives.
- Provide family-centered case management services, and other services relative to program goals and objectives agreed upon with the client based on the Assessment.
- Conduct home visits, school visits, field visits, in addition to office visits to best meet the needs of the youth and family.
- Assist in the planning, coordination, development, monitoring, and evaluation of services for a youth and family with emphasis on quality of care, continuity of services, and cost-effectiveness.
- Maintain case records and client files in the Efforts to Outcomes (ETO) database as required by COMPACT and its funding sources.
- Participate in Multi-Disciplinary Team meetings with other team members.
- Appropriate coordination of contacts with other public and private organizations and individuals, as necessary to effectively serve clients. (e.g. progress reports to referral sources, client referrals to other agencies).
- Facilitate weekly evidence-based, trauma-informed center-based groups for youth and/or caregivers.
- Monthly statistical reports of services provided as required by COMPACT.
- Outreach to target population in order to effectively reach those in need of services.
- Participation in special projects and activities as related to agency's goals and objectives.
- Participation in agency special events, such as fundraisers, annual meetings, and open houses.
- Crisis intervention services, and referrals to telephone and walk in persons.
- Participation and assistance in implementing program components.
- Other duties as assigned by the CAT Program Manager and Executive Director

REQUIRED QUALIFICATIONS:

- Bilingual in Spanish
- Minimum 1-2 years experience in child, youth and family services field. Experience should preferably have been in a community based or neighborhood service organization.
- Experience in the areas of individual, group, and family counseling, school-based services, outreach, community education and development, advocacy and case management.
- Ability to work with a diverse cultural population.
- Bachelor's Degree required in psychology, sociology, child development, criminal justice, social work, or closely related field.
- Communicate effectively orally and in writing
- Working knowledge of standard computer software programs
- Lift at least 25-35 lbs.
- Have a valid driver's license, insurance and reliable transportation (Mileage reimbursement will be paid)

NOTE: Applicants may be subject to pre-employment drug testing.

TO APPLY:

E-mail, fax or drop off cover letter & resume

Fax: 760-738-6076 **Attn:** Office Manager

E-Mail: srogel@educationcompact.org

If e-mailing, please include "Bilingual CAT Case Mgr" in the subject line

Drop Off: 220 S. Broadway, Escondido, CA 92025

Telephone: (760) 839-4515

Filing Deadline: Until filled

The goal of the Escondido Education COMPACT is to provide quality service that enhances the safety, economic diversity, environment and health of the community, where our youth and employees can thrive in an atmosphere of courtesy, integrity and respect.

Equal Opportunity Employer, Affirmative Action Employer; Americans with Disabilities Act - The Escondido Education COMPACT encourages the applications of bilingual persons, women, minorities and persons with disabilities. We will attempt to reasonably accommodate applicants with disabilities upon request.

DRUG AND ALCOHOL-FREE WORKPLACE.